

Agenda – Meeting 4

QEP Development Task Force/QEP Planning Committee (M8)

Vernon College

March 4, 2016 ▪ 9:00 AM ▪ VER RM 204, CCC RM 712

▪ Call Meeting to Order

QEP Development Task Force

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Instructional Design & Technology Coordinator	Roxie Hill*		
Division Chair: Information & Technology	Mark Holcomb		
Instructor – Education	Teresa Wallace		
Instructor – English & Read/Write	Misti Brock		
Instructor – Government	Daniel Lowe		
Instructor – Mathematics	Brad Beauchamp		
Instructor – Speech	Donnie Kirk		
Director of Institutional Advancement	Michelle Alexander*		
Director of Continuing Education	Christina Feldman		
Counselor	Jackie Polk*		
Early College Start Coordinator	Melissa Moore*		
New Beginnings Coordinator	Jane Robinson		
Library Services Associate	Debra Henrion		
Student Support Specialist	Sjohonton Fanner*		
Tutoring Center Coordinator	Amber Hunsaker*		
Student Representative(s)			

*Member of SSP Task Force

QEP Planning Committee

Position	Member	Present	Not Present
Director of Quality Enhancement	Criquett Lehman, Chair		
Director of College Effectiveness	Betsy Harkey		
Dean of Instructional Services	Dr. Gary Don Harkey		
Associate Dean of Instructional Services	Shana Drury		
Division Chair: Behavioral & Social Sciences	Greg Fowler		
Division Chair: Math & Science	Dr. Karen Gragg		
Division Chair: Information & Technology	Mark Holcomb		
Division Chair: Communications	Joe Johnston		
Instructional Design & Technology Coordinator	Roxie Hill		
Faculty Senate President/History Instructor	Bettye Hutchins		
Faculty Senate Vice President/Speech Instructor	Jason Scheller		
Dean of Administrative Services or Designee	Mindi Flynn		
Dean of Admissions and Financial Aid/Registrar or Designee	Joe Hite		
Dean of Student Services or Designee	Jim Nordone		
Student Focus Group (as needed)		N/A	

▪ Approval of Minutes

- Meeting 4: March 4, 2016 (Exhibit A, Task Force Action Item)

▪ General Business Reports

- Director of Quality Enhancement (Chair)
 - College Effectiveness and Student Success by the Numbers Committee Update 4/1/16 (Exhibit B)

Agenda – Meeting 4
QEP Development Task Force/QEP Planning Committee (M8)
Vernon College

- SACSCOC Institute on Quality Enhancement and Accreditation – Katrina Brausell, Bettye Hutchins, Joe Johnston, Criquett Lehman, Chris Smith
- **Planning**
 - CR 2.12 & CS 3.3.2 – Joe Johnston (primary writer), Misti Brock, Criquett Lehman
 - Subgroup Updates
 - Reading Strategies
 - Brad Beauchamp, Katrina Brausell, Roxie Hill, Donnie Kirk, Joe Johnston, Teresa Wallace; *Criquett Lehman; **Misti Brock, Mark Holcomb, Daniel Lowe, Chris Smith
 - @VCReads Implementation Strategy (Exhibit C)
 - Faculty Interviews & @VCReads Faculty Questionnaire (Exhibit D)
 - Student Support
 - Attended the Student Success Pathway Task Force meeting on April 8, 2016; Teresa Wallace presented information on the Learning Frameworks Course
 - Data
 - Brad Beauchamp, Betsy Harkey, Ivy Harris, Joe Johnston, Criquett Lehman
 - Evaluation Plan to include Data Elements, Data Collection Procedures, Analysis Procedures, Primary Stakeholders, Possible Results
- **Updates/Reminders**
 - July 17-20, 2016 Institute on Quality Enhancement and Accreditation, Grapevine, TX
- **Adjournment**